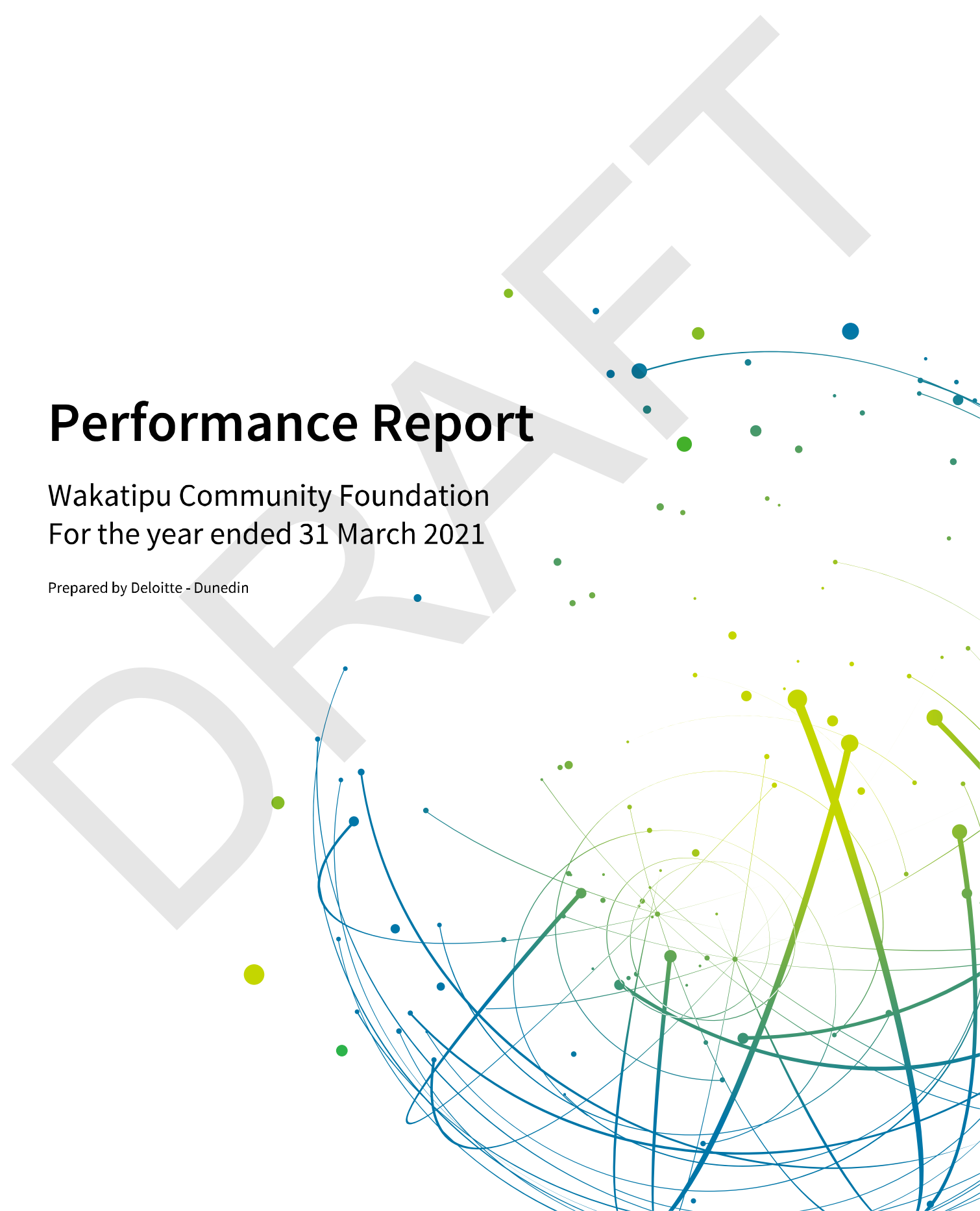


# Performance Report

Wakatipu Community Foundation  
For the year ended 31 March 2021

Prepared by Deloitte - Dunedin



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# Entity Information

## Wakatipu Community Foundation For the year ended 31 March 2021

### Legal Name of Entity

Wakatipu Community Foundation

### Entity Type and Legal Basis

Community Foundation, Registered Charity

### Registration Number

CC55258

### Entity's Purpose or Mission

The Wakatipu Community Foundation builds endowment funds that benefit all aspects of our community, today and tomorrow. The foundation is joining a global movement that matches community aspirations with philanthropic intent to create a local force for good. The purposes of the Foundation are as follows;

- To provide support, both financial and otherwise, for Community Organisations and for any Charitable Purpose.
- To promote and encourage generosity among the people of New Zealand towards Community Organisations and any Charitable Purpose.
- To establish and administer separate named funds within the Trust Fund in order to fulfill the wishes of individual donors who wish to support Community Organisations and any Charitable Purpose.

### Entity Structure

The Wakatipu Community Foundation Board of Trustees (all voluntary positions) comprises six Trustees including a Chair and Vice Chair. The Board shall consist of no fewer than four nor more than eight Trustees at any one time.

The filling of vacancies on the Board is by appointment by majority resolution of the continuing members of the Board. The Board may, by a motion decide by a 75% majority of votes, terminate a Trustee's membership of the Board if it believes that such action is in the best interests of the Trust.

Certain tasks will be allocated to Committees, but ultimately the Board is responsible. Specifically;

- The Board has the power to establish a Distributions Committee and to vest in that committee all or any of the Board's power to consider and make distributions from the Trust Fund.
- The Board has the power to establish an Investment Advisory Committee and to vest in that committee all or any of the Board's powers in respect of the investment of all or any part of the Trust Fund.

The underlying investments are managed by Craigs Investment Partners, which acts in accordance with the IPS (Investment Policy Statement).

Wakatipu Community Foundation had one paid employee for the year ended 31 March 2021 to carry out the foundation's administration.

### Main Sources of Entity's Cash and Resources

The main source of revenue is endowment fund donations from local donors to support their community. Donations will be pooled and invested.

Donor's can;

- Leave a gift in their will and/or

- donate during their lifetime (and receive a 33.3% tax credit).

The capital remains intact, and the investment income will be used to make distributions annually to charities and community groups primarily in the region. When making distributions, donor wishes are paramount. They can choose which groups to support, or leave the decision to our Trustees and Distributions Committee who decide each year where the distributions are best needed.

The other main source of revenue will be earned from investments.

### **Main Methods Used by Entity to Raise Funds**

Other than endowment donations and investment income, the main source of funds is administration fees, general donations and funding from Corporate Partners.

The Foundation receives an administration fee of 1% of the total fund value for its administration services.

Corporate Partners will be sought to provide support, allowing the Wakatipu Community Foundation to administer the donor funds in the first instance, continue to build the profile of the Foundation and encourage other potential donors to set up a fund.

### **Entity's Reliance on Volunteers and Donated Goods or Services**

Trustees are volunteers. Various services are offered to the organisation in-kind or at a reduced rate (e.g. accountancy services, audit services, investment management, marketing)

### **Physical Address**

12 Stafford Street  
Arrowtown  
9302

### **Postal Address**

12 Stafford Street  
Arrowtown  
9302

# Approval of Financial Report

## Wakatipu Community Foundation For the year ended 31 March 2021

The Trustees are pleased to present the approved financial report including the historical financial statements of Wakatipu Community Foundation for year ended 31 March 2021.

APPROVED

\_\_\_\_\_

Raymond Key  
(Chairman)

Date .....

\_\_\_\_\_

Jonathan Gurnsey  
(Vice Chairman)

Date .....



# Statement of Service Performance

## Wakatipu Community Foundation For the year ended 31 March 2021

'What did we do?', 'When did we do it?'

### Description of Entity's Outcomes

1. Promote Philanthropy by helping donors meet their charitable goals and meet the community's greatest needs.
2. Engage and collaborate with community partners to identify creative solutions to current challenges and deepen our knowledge of the region.
3. Grow number of funds established
4. Manage each Endowment Fund - While each Donor Fund is separately monitored and accounted for with personalised quarterly donor reports, the capital of each Fund is combined with all other Funds to achieve economies of scale.

	2021	2020
<b>Description and Quantification of the Entity's Outputs</b>		
Number of endowment donations received	33	51
Value of endowment donations received	200,261	229,764
Number of endowment distributions made	1	8
Value of endowment distributions made	500	4,000
Number pass through donations received	658	53
Value of pass through donation received	1,590,220	434,024
Number of pass through donations made	54	22
Value of pass through donations made	741,156	194,975
Number of administration donations received	19	5
Value of administration donations received	140,016	79,075

### Additional Output Measures

The Wakatipu Community Foundation was established by Deed of Trust dated 6th Nov 2017. It received it's charitable status on the 15th March 2018.

In this short time the Foundation has achieved the following qualitative outputs:

2021 Outputs	2020 Outputs
<ul style="list-style-type: none"> <li>Continued positive momentum and increased local awareness</li> <li>New endowments established.</li> <li>Corporate partners attracted and retained who provide pro-bono services to minimise our costs. these include: legals,accounting, auditing, print media, and wine.</li> <li>Administration of the Wakatipu Greatest Needs and Impact 100 Funds.</li> </ul>	<ul style="list-style-type: none"> <li>Continued positive momentum and increased local awareness</li> <li>New endowments established.</li> <li>Numerous functions organised to raise awareness including the Spirit of the Wakatipu Awards whereby a collective celebration of those individuals, organisations, groups and corporate entities who contribute in a philanthropic way to the Wakatipu occurred.</li> <li>Corporate partners attracted and retained who provide pro-bono services to minimise our costs. these include: legals,accounting, auditing, print media, and wine.</li> <li>Administration of the Wakatipu Greatest Needs and Impact 100 Funds.</li> </ul>

# Statement of Financial Performance

## Wakatipu Community Foundation

For the year ended 31 March 2021

	NOTES	ENDOWMENTS 2021	ADMINISTRATION 2021	TOTAL 2021	ENDOWMENTS 2020	ADMINISTRATION 2020	TOTAL 2020
<b>Revenue</b>							
Donations Received	1	200,261	140,017	340,278	229,764	79,075	308,839
Revenue from providing goods or services	1	-	-	-	-	69,796	69,796
Interest, dividends and other investment revenue	1	24,307	-	24,307	(3,902)	-	(3,902)
Administration Fee Income	3	-	2,998	2,998	-	1,242	1,242
Other revenue	1	-	6,678	6,678	-	351	351
<b>Total Revenue</b>		<b>224,568</b>	<b>149,693</b>	<b>374,262</b>	<b>225,862</b>	<b>150,464</b>	<b>376,326</b>
<b>Expenses</b>							
Volunteer and employee related costs	2	-	64,418	64,418	-	32,185	32,185
Grants and donations made		500	-	500	4,000	-	4,000
Costs related to providing goods or service	2	-	13,875	18,032	-	57,349	57,349
Administration Fee	3	2,998	-	2,998	1,242	-	1,242
Other expenses	2	-	19,561	19,561	-	11,968	11,968
<b>Total Expenses</b>		<b>3,498</b>	<b>97,854</b>	<b>105,508</b>	<b>5,242</b>	<b>101,501</b>	<b>106,743</b>
<b>Surplus/(Deficit) for the Year</b>		<b>221,070</b>	<b>51,840</b>	<b>268,753</b>	<b>220,621</b>	<b>48,963</b>	<b>269,583</b>

# Statement of Financial Position

## Wakatipu Community Foundation As at 31 March 2021

'What the entity owns?' and 'What the entity owes?'

	NOTES	31 MAR 2021	31 MAR 2020
<b>Assets</b>			
<b>Current Assets</b>			
Bank accounts and cash	4	1,374,602	394,167
Debtors and prepayments	4	9,400	2,875
Other Current Assets	4	1,216	1,062
<b>Total Current Assets</b>		<b>1,385,218</b>	<b>398,104</b>
<b>Non-Current Assets</b>			
Investments	4	308,906	184,981
<b>Total Non-Current Assets</b>		<b>308,906</b>	<b>184,981</b>
<b>Total Assets</b>		<b>1,694,124</b>	<b>583,085</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Pass Through Funds		1,087,577	238,513
Creditors and accrued expenses	5	4	104
Other current liabilities	5	-	6,678
<b>Total Current Liabilities</b>		<b>1,087,581</b>	<b>245,296</b>
<b>Total Liabilities</b>		<b>1,087,581</b>	<b>245,296</b>
<b>Total Assets less Total Liabilities (Net Assets)</b>		<b>606,543</b>	<b>337,789</b>
<b>Accumulated Funds</b>			
Accumulated surpluses or (deficits)		606,543	337,789
<b>Total Accumulated Funds</b>		<b>606,543</b>	<b>337,789</b>



# Statement of Cash Flows

## Wakatipu Community Foundation For the year ended 31 March 2021

	2021	2020
<b>Cash Flows</b>		
<b>Operating Cash Flows</b>		
Receipts from Donations	333,649	303,198
Receipts from providing goods or services	9,677	70,147
Receipts from Pass Through Funds	849,064	216,013
Receipts from Investments	3,260	871
Grants Made	(500)	(4,000)
Payments to Suppliers	(111,840)	(86,018)
<b>Net Cash Flow from Operating Activities</b>	<b>1,083,310</b>	<b>500,211</b>
<b>Cash Flows from Investing Activities</b>		
Sale of Investments	940,605	118,993
Investments (placed)	(1,043,483)	(309,115)
<b>Total Cash Flows from Investing Activities</b>	<b>(102,878)</b>	<b>(190,122)</b>
<b>Cash and Cash Equivalents</b>		
Cash and Cash Equivalents at the Start of the Period	394,167	84,077
Net Change in Cash during the Period	980,435	310,089
<b>Cash and Cash Equivalents at the End of the Period</b>	<b>1,374,602</b>	<b>394,166</b>

# Statement of Accounting Policies

## Wakatipu Community Foundation For the year ended 31 March 2021

'How did we do our accounting?'

### Reporting Entity

The Wakatipu Community Foundation is a charitable trust constituted by Deed of Trust dated 6th November 2017 (the "Trust Deed"), incorporated under the Charitable Trust Act, 1957 (and amended from time to time) and registered with the Charities Commission CC55285.

### Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

### Goods and Services Tax (GST)

All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

### Revenue

Donations are recognised on the date they are received.

### Endowment Funds Revenue

Endowment funds received are treated as other income and are recognised on the date they are received. Endowment fund balances are maintained as part of equity in the Balance Sheet.

### Acting as an Agent

Amounts paid on behalf of others (that is, as agent of another entity) are not treated as revenue and expenses of the Foundation. This occurs in relation to pass through funds where the Foundation acts as an agent.

### Income Tax

Wakatipu Community Foundation is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

### Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

### Trade Receivables

Trade receivables are recognised at fair value, less an allowance for any noncollectable amounts. Individual debts that are known to be noncollectable are written off in the period they are identified.

### Financial Instruments

The foundation is party to financial instruments as part of its normal operations. These financial instruments include bank accounts, debtor, creditors, and investments. All financial instruments are recognised in the Balance Sheet and all revenue and expenses in relation to financial instruments in the Income Statement when incurred. Subsequent to initial recognition, investments in listed equity and fixed interest securities are measured at fair value, and changes therein are recognised in the Income Statement. The carrying value of the financial instruments approximates their fair value. Fixed term investments are recorded at market value adjusted for amortisation of the premium or discount on purchase price. Shares are recorded at market value. Cash deposits are recorded at cost.

### **Investments**

Investments in listed equity and fixed interest securities are stated at fair value. This is an allowable departure from PBE SFR-A (NFP), based on the appropriate standard PBE IPSAS 29 Financial Instruments. Upon initial recognition, attributable transaction costs are recognised in the Income Statement when incurred. Subsequent to initial recognition, investment in listed equity and fixed interest securities are measured at fair value, and changes therein are recognised in the Income Statement.

Non-quoted or unlisted securities are initially recognised at cost or, if donated, at fair value which is deemed as cost. After initial recognition, they are carried at lower of cost or net realisable value.

Purchases and sales of investments are recognised on the trade date or the date on which the Foundation commits to purchase or sell the asset.

### **Changes in Accounting Policies**

There have been no changes in accounting policies. Policies have been applied on a consistent basis during the reporting period.

# Notes to the Performance Report

## Wakatipu Community Foundation For the year ended 31 March 2021

	2021	2020
<b>1. Analysis of Revenue</b>		
<b>Donations, fundraising and other similar revenue</b>		
Corporate Donations	20,000	20,000
Endowment Funds Received	200,261	229,764
Donations - General	120,017	59,075
<b>Total Donations, fundraising and other similar revenue</b>	<b>340,278</b>	<b>308,839</b>
<b>Revenue from providing goods or services</b>		
Gala Event	-	46,383
Carrie Morgridge Dinner	-	1,413
Sponsorship Revenue	-	22,000
<b>Total Revenue from providing goods or services</b>	<b>-</b>	<b>69,796</b>
<b>Interest, dividends and other investment revenue</b>		
Investment Portfolio Increase (Decrease) in Value	19,944	(5,352)
Interest Received	1,692	1,379
Dividends Received	2,671	70
<b>Total Interest, dividends and other investment revenue</b>	<b>24,307</b>	<b>(3,903)</b>
<b>Other revenue</b>		
Wage Subsidy	6,678	351
<b>Total Other revenue</b>	<b>6,678</b>	<b>351</b>
	<b>2021</b>	<b>2020</b>
<b>2. Analysis of Expenses</b>		
<b>Grants and donations made</b>		
Current Year Distributions Approved	500	4,000
<b>Total Grants and donations made</b>	<b>500</b>	<b>4,000</b>
<b>Costs related to providing goods or services</b>		
Promotion & Publicity Including Event Related Costs	13,874	57,349
<b>Total Costs related to providing goods or services</b>	<b>13,874</b>	<b>57,349</b>
<b>Volunteer and employee related costs</b>		
Wages	64,418	32,185
<b>Total Volunteer and employee related costs</b>	<b>64,418</b>	<b>32,185</b>
<b>Other expenses</b>		
Consulting & Accounting	9,123	4,669
Audit Fee	5,000	2,575
Legal expenses	2,500	2,500
Bank Fees	45	314
Subscriptions and Memberships	1,060	1,865
General Expenses	750	44

	2021	2020
Other Costs	1,084	-
<b>Total Other expenses</b>	<b>19,561</b>	<b>11,968</b>

### 3. Administration Fee

The Foundation receives an administration fee annually for the management services it provides to the endowment funds. The fee is calculated as 1% of the total fund value in accordance with the Wakatipu Community Foundation Trust Deed.

	2021	2020
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### 4. Analysis of Assets

#### Bank accounts and cash

ASB Bank Accounts	661,793	250,367
Impact 100 Fund	212,935	19,300
Greatest Needs Fund	499,874	124,500
<b>Total Bank accounts and cash</b>	<b>1,374,602</b>	<b>394,167</b>

#### Debtors and prepayments

Accounts Receivable	9,400	2,875
<b>Total Debtors and prepayments</b>	<b>9,400</b>	<b>2,875</b>

#### Other current assets

Tax Receivable	597	597
GST	619	465
<b>Total Other current assets</b>	<b>1,216</b>	<b>1,062</b>

#### Investments

Fixed Interest Securities - NZ	97,546	32,324
Property - NZ	21,418	9,202
Equities - NZ	65,572	13,619
Equities - Australia	41,090	9,969
Equities - International	78,794	6,984
Cash - NZ	1,617	112,857
Cash - Australia	2,724	25
Cash - International	146	-
<b>Total Investments</b>	<b>308,906</b>	<b>184,981</b>

	2021	2020
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### 5. Analysis of Liabilities

Pass Through Funds	1,087,577	238,513
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#### Creditors and accrued expenses

Accounts Payable	4	104
<b>Total Creditors and accrued expenses</b>	<b>4</b>	<b>104</b>

#### Other current liabilities

Wage Subsidy	-	6,678
<b>Total Other current liabilities</b>	<b>-</b>	<b>6,678</b>

## 6. Property, Plant and Equipment

No property, plant and equipment purchases were made during the year ended 31 March 2021 (2020 Nil.)

## 7. Equity and Reserves

	Endowment Fund Reserve	Endowment Fund Distribution Reserve	Accumulated Surpluses	Total
<b>2021</b>				
Opening Balance	264,562	2,834	70,393	337,789
Prior period error (reclassification)	865	(865)		0
Restated Opening Balances	265,427	1,969	70,393	337,789
Net Surplus	-	-	268,753	268,753
Transfer to Reserves	209,576	11,494	(221,070)	-
<b>Closing balance</b>	<b>475,004</b>	<b>13,462</b>	<b>118,076</b>	<b>606,542</b>
<b>2020</b>				
Opening Balance	65,539	1,002	21,665	88,206
Prior period error	(19,766)	-	(234)	(20,000)
Restated Opening Balances	45,773	1,002	21,431	68,206
Net Surplus	-	-	269,583	269,583
Transfer to Reserves	218,789	1,832	(220,621)	-
<b>Closing balance</b>	<b>264,562</b>	<b>2,834</b>	<b>70,393</b>	<b>337,789</b>

In the prior year Endowment Fund Distribution Reserves were over stated by \$865. This error has been corrected in the current year.

2021

2020

## 8. Community Foundations of New Zealand Disclosure

### Equity Funds

Endowment Funds	488,466	267,396
Administration Funds	118,076	70,393
<b>Total Equity Funds</b>	<b>606,542</b>	<b>337,789</b>

Pass Through Funds	(1,087,577)	(238,513)
<b>Total Community Foundations of New Zealand Disclosure</b>	<b>(481,035)</b>	<b>99,276</b>

### Endowment Funds

Donated funds held in perpetuity or with a donor-directed pay down period of three or more years from the date the donation is made.

### Administration Funds

Funds held for the running of the foundation and not held for charitable purposes.

### Pass-through funds

Funds donated with the intention that the funds be fully paid out to charitable purposes within three years of the date of the donation.

## 9. Commitments

There are no commitments as at 31 March 2021.

## **10. Contingent Liabilities and Guarantees**

There are no contingent liabilities or guarantees as at 31 March 2021.

## **11. Related Parties**

Jennifer Belmont is a paid employee of the Foundation and Trustee. The Wakatipu Community Foundation holds an individual employment agreement and the remuneration (\$60,000 gross per annum) is considered to be arms length for the administration services provided.

Other Trustee's regularly provide there time and skill to the oversight and operating of the Trust at no charge.

## **12. COVID-19 Disclosure**

The Board are aware that COVID-19 was declared a global health emergency on 31 January 2020 by the World Health Organisation. This lock down and subsequent periods with social distancing restrictions has limited the activities of our funders and suppliers. At this point in time, it is not possible to quantify the financial impact of this pandemic on the Foundation and its future operations. The Foundation has sufficient cashflow to be able to absorb any financial impact and viability of the Foundation and the Board believes that the continued use of the Going Concern assumption remains appropriate.

## **13. Events After the Balance Date**

There were no events that have occurred after the balance date that would have a material impact on the Performance Report.